

## ***FITW Campus Lead Meeting 07/16/2019– Minutes***

### **Meeting Information**

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**Date:** July 16th, 2019

**Time:** 10:00am – 11:30am

**Location:** Engr 147

**Attendees:** Laura Sullivan-Green, Nancy McQueen, Jane Dong, Tyler Stannard

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### **I. CSULA Proposed Y5 Budget**

- CSULA Leads present proposed Y5 budget to submit request for extension.
- Initial Request of \$150k. Includes remaining year 4 expenses.
- Core faculty contracted with grant for Four years. Contracts will end in extended year.
- Faculty Learning Coordinator, Silvia may continue in extended year.
- Reviewing current budget to make sure all grant personnel are paid before year 4 ends.
- \$131k currently encumbered at CSULA.
- Calculus Study Honoria to be paid in Year 4.
- Requesting CSULA August expenses to be sent over as soon as possible to better assess end year budget.
- Year 5 will disencumber all balances and redistribute.
- After discussion reduced the actual proposed budget for CSULA down to \$45k.

### **II. Proposed Activities**

- If funds available, could offer an additional core class at CSULA. Partner with SJSU Mechanics course.
- Possible incentive idea for faculty participating CSULA flipped faculty learning community.
- Year 5 priority to finalize grant goals and focus on dissemination.
- Spring 2020 possible flipped workshop.
- Summer 2020 will not be doing mini-grants.
- Main grant budget at SJSU will fund all travel from partner campuses.
- Dropping mini-grants to 0.1 overload support to cut on costs on Fall 2019 mini-grants.